

# REVISED CONSTITUTIONAL CHANGE PROCESS

<b>Constitutional Review Working Party</b>	27 February 2023
<b>Report Author</b>	Committee Service Manager
<b>Portfolio Holder</b>	Councillor Yates, Portfolio Holder for Corporate Services
<b>Status</b>	For Recommendation
<b>Classification:</b>	Unrestricted

## **Executive Summary:**

This report asks the Constitutional Review Working Party to consider recommending that the Council's current constitutional change process is changed from a three stage process (CRWP>Standards>Council) to a two stage process (CRWP>Council)

## **Recommendation(s):**

Members are asked to make a recommendation to the Standards Committee amending the Council's constitutional change process from a three stage process (CRWP>Standards>Council) to a two stage process (CRWP>Council)

## **Corporate Implications**

### **Financial and Value for Money**

There are no financial implications to the report.

### **Legal**

The Local Government Act 2000 requires the Council to periodically review and update its written Constitution.

### **Risk Management**

There are no risks associated with this report.

### **Corporate**

It is important for the Council to regularly review elements of its constitution to ensure that it remains up to date.

### **Equality Act 2010 & Public Sector Equality Duty**

Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to the aims of the Duty at the time the decision is taken. The aims of the Duty are: (i) eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act, (ii) advance equality of opportunity between people who share a protected characteristic and people who do not share it, and (iii) foster good relations between people who share a protected characteristic and people who do not share it.

Protected characteristics: age, sex, disability, race, sexual orientation, gender reassignment, religion or belief and pregnancy & maternity. Only aim (i) of the Duty applies to Marriage & civil partnership.

This report relates to the following aim of the equality duty: -

- To eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act.
- To advance equality of opportunity between people who share a protected characteristic and people who do not share it
- To foster good relations between people who share a protected characteristic and people who do not share it.

## **CORPORATE PRIORITIES**

This report relates to the following corporate priorities: -

- To work efficiently for you

### **1.0 Introduction and Background**

1.1 Whilst not detailed within the Council's constitution, the process of amending the Council's constitution has been driven by custom and practise for many years. The process being:

1. Proposed changes being subject to consideration via a report at the Constitutional Review Working Party and the CRWP making recommendations to the Standards Committee.
2. The Standards Committee then considers any recommendations from CRWP via a report and then in turn makes recommendations to Full Council.
3. Full Council considers the recommendations from the Standards Committee and then if they are approved they are then implemented from the date of the meeting.

1.2 The report seeks to amend this somewhat lengthy three stage process to a two stage process.

### **2.0 The Current Situation**

2.1 The current process is outlined above in paragraph 1.1. The current process is lengthy and on average takes a great deal of planning to factor in CRWP meetings around Standards Meetings that then lead into Full Council meetings. This can often lead to lead in times for reports that can be as much as two months. There are a large number of changes to the Council's constitution that are due to be considered

over the coming year as a result of the review asked for by the Independent Monitoring Officer and a refined process will aid us moving forward.

- 2.2 When compared with other Kent Council's only Swale and partially Tunbridge Wells (major re-writes only) have a three stage process like TDC's. The vast majority of them only have a two stage process - that being consideration of changes at some form of constitutional change group and then referral on to Full Council.

<b>Council</b>	<b>Number of stages</b>
Thanet	3
Dover	2
Maidstone	2
Swale	3
Ashford	2
Canterbury	TBC
Dartford	TBC
Gravesham	1/2
Sevenoaks	2
F&H DC	2
Tonbridge	2
Tunbridge Wells	2/3

- 2.3 The proposal put before Councillors is that potential constitutional changes are considered by the Constitutional Review Working Party which would then make recommendations straight to Full Council, who would approve them.
- 2.4 This change would allow for a streamlined process allowing Democratic Services to organise CRWP meetings nearer to Full Council meetings, thereby freeing up officer and Member time by not having additional meetings or overly lengthy lead in times.
- 2.5 It is also important to remember that the CRWP is a fully constituted Committee of Council, in the same way as the Standards Committee, or even Planning or Licensing are. It holds the same weight as the Standards Committee and should not be seen as a sub-group of the Standards Committee or as a lesser Committee.

### **3.0 Options**

- 3.1 Members could agree one of the following options:

- a) The proposal put before Councillors is that potential constitutional changes are considered only by the Constitutional Review Working Party which would then make recommendations straight to Full Council, who would approve them.
- b) To keep the current constitutional change process as it is.

## **4.0 Next Steps**

- 4.1 Once a proposal has been agreed by the Constitutional Review Working Party, it would be recommended to Standards for consideration and onward submission to Full Council.
- 4.2 If agreed by Council the changes to the constitutional change process would become effective from the date of the Full Council decision.

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Reporting to: Ingrid Brown, Head of Legal and Democracy & Monitoring Officer

### **Annex List**

None

### **Background Papers**

None

### **Corporate Consultation**

**Finance:** Matthew Sanham (Head of Finance and Procurement)

**Legal:** Ingrid Brown (Head of Legal and Democracy & Monitoring Officer)